

## Environmental Directive (as of 02/24)

We take environmental protection at our site very seriously and see it as our duty for ourselves and all persons directly associated with our company to protect the environment and to pollute as little as possible. This Directive sets out the intentions and principles with regard to overall environmental performance, which provides a framework for action and for setting environmental objectives. The following Guidelines govern our actions:

### 1. Energy consumption

We aim to minimise energy consumption in our activities and strive for the most economical solutions to improve energy efficiency: e.g. electricity from renewable energies, energy-efficient lighting systems (LED lamps) in our offices, elimination of air conditioning/building air conditioning, replacement or replacement of older large appliances with energy-saving hardware.

### 2. CO2 emissions

We strive to reduce greenhouse gas emissions in the course of our activities through the following measures: use of recycled paper for printers, purchase of green electricity from renewable sources free of CO2 emissions, business travel primarily by train, business air travel for distances > 600 km, use of recycled/reusable tableware, purchase of food from the region with seasonal reference.

### 3. Sensitize and inform employees

Our employees are regularly informed and encouraged to take advantage of energy-saving opportunities. We want to anchor environmental protection as a voluntary commitment in the actions of every employee: Use of power strips with switches: switch off lights and appliances when they are not in use and after 6 p.m. or after leaving the workplace, avoid unnecessary printing on paper, separate waste correctly (see below Raw materials, chemicals, waste).

### 4. Raw materials, chemicals, and waste

With the right waste separation, employees make a valuable contribution to environmental protection. We are committed to reducing waste by promoting recycling and reuse. By consistently separating waste streams by means of a central waste separation system (separate bins), we ensure that all waste is disposed of in an environmentally friendly manner.

### 5. Contracting party

When selecting our suppliers and contractual partners, we pay attention to environmental aspects and, as far as possible, give preference to suppliers who are certified for their sustainability performance.

### 6. Environmental

As part of our activities, we support and promote environmentally friendly communication measures both internally and externally, e.g. through the possibility of mobile work for our employees (instead of travel and personal presence in the office). For our customers, we are increasingly relying on the use of online conferences and meetings instead of personal presence at the customer's location. In this way, we reduce CO2 emissions by avoiding or restricting business travel.

### 7. Principles of the GLOBAL COMPACT

We support external CSR initiatives and agree with the 10 principles of the GLOBAL COMPACT.

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*This policy of SKope GmbH was approved by the management on January 22, 2024 and is reviewed annually.*